



**STATE OF DELAWARE
Architectural Accessibility Board
540 S. DuPont Highway, Suite 1
Dover, Delaware 19901**

MINUTES

I. CALL TO ORDER

The August 9, 2018, meeting of the State of Delaware's Architectural Accessibility Board was called to order by the Chairman, Chad Toms. In addition to Mr. Toms, the following board members participated in the meeting, either by email (E) or their actual presence (P): Martin Markiewitz (P), Chang Yoon (P), Steve Tull (P) and Scott Ward (P).

Also participating: Jennifer Lieber, Chief Administrator

II. APPROVAL OF PREVIOUS MINUTES

The vote was to approve the minutes of the Board's previous meetings, held on July 12, 2018 and the minutes were recorded.

III. DISCUSSION OF AGENDA

None

IV. CHIEF ADMINISTRATOR'S UPDATE

None

V. SUBMISSIONS REVIEW COMMITTEE REPORT

The Submissions Review Committee of the Architectural Accessibility Board met on August 2, 2018, and reviewed four (4) cases. The Administrator reviewed an additional two (2) cases. Their comments were forwarded to the full Board for their review. The Board's comments and actions on these cases are attached as part of these minutes.

VI. OLD BUSINESS

1. The Governor's office is still searching for a new Board member to assume the "Engineering" seat on the Board.

VII. NEW BUSINESS

1. ANSI 2017
2. Governor's Office Title 29 recommendations

VIII. SCHEDULE OF NEXT MEETING

The next meeting of the Architectural Accessibility Board was tentatively scheduled for Thursday, September 13, 2018 at 1:30 PM. The location will be the State Fire Service Center in New Castle.

IX. ADJOURNMENT

With nothing further to review or discuss, the meeting was adjourned.

Respectfully submitted,

Jennifer Lieber, Chief Administrator, AAB

JLL

SUBMISSION NUMBER 18076

OWNER DelDOT

PROJECT DelDOT Admin. Building – Phase II Renovation and OCR Compliance
Dover, DE

DESIGNED BY Studio JAED

CONTACT PERSON Phil Conte

PREVIOUS ACTION None

COMMENTS This project is for the renovation to the buildings South Lobby Entrance, reception, kitchen, office spaces and associated common areas. There are also site renovations for building access. The project has the following deficiencies:

1. The renovations to the exterior remove access to the existing accessible parking from the entrance at the south lobby. The new sidewalk leads to the north courtyard area but there is no building entrance. Parking access needs to be clarified.
2. There is a 6" high stage area in the conference area. A portable ramp has been proposed. A portable amp would be allowed in renovations to an existing platform, however this is a new area and a permanent ramp is required. No railings are required if the ramp is 6" or less.
3. There are no elevation heights or details for the built-in casework and reception area.

RECOMMENDATION Disapproved

SUBMISSION NUMBER 18077

OWNER DNREC

PROJECT Auburn Heights Preserve, Snuff Mill Bridge
Wilmington

DESIGNED BY Century Engineering

CONTACT PERSON Walter Hoey

PREVIOUS ACTION None

COMMENTS This project is for the construction of a new bridge crossing the Red Clay Creek at Auburn Heights Preserve. This submittal is for the bridge construction only. No accessible routes have been provided to the bridge at this time. The bridge itself is compliant but should be approved with the following note:

“The bridge installed crossing the Red Clay Creek at Auburn Heights Preserve is compliant in its slope, size and surface but does not have any accessible routes provided to it at this time.”

RECOMMENDATION Approved

SUBMISSION NUMBER 18078

OWNER OMB

PROJECT DE Veterans Home Addition & Renovations
Milford

DESIGNED BY Becker Morgan Group

CONTACT PERSON Bryan Hutchison

PREVIOUS ACTION None

COMMENTS This project is for the renovation and addition to the Delaware Veterans Home. The dining area and kitchen will be enlarged and a new patio area provided. There are existing accessible restrooms serving the area. There are no POT requirements.

RECOMMENDATION Approved

SUBMISSION NUMBER 18079

OWNER OMB

PROJECT Fenwick Island Light keeper's House Exterior Improvements
Phase 2
Fenwick Island

DESIGNED BY Bernardon

CONTACT PERSON Douglas Erikson

PREVIOUS ACTION None

COMMENTS This project is for the second phase of renovations to the lighthouse grounds which includes exterior improvements to provide access to the Light Keeper's house and around the light house. The project is compliant with the following exception:

1. The new sidewalk proposed at the light house base does not allow for an accessible route around the light house. The stairs to the light house impede the path of travel.

RECOMMENDATION Disapproved

SUBMISSION NUMBER 18080

OWNER Lake Forest School District

PROJECT Lake Forest High School Paving Project
Felton

DESIGNED BY RG Architects

CONTACT PERSON James Ament

PREVIOUS ACTION None

COMMENTS This project is for the repaving of the existing parking lots.
The project has the following deficiencies:

1. Parking Lot 2 has 160 spaces provided with only 2 accessible spaces. Six (6) accessible spaces are required with one being van accessible.

The deficiencies were addressed and revisions provided.
The project is now compliant.

RECOMMENDATION Approved

SUBMISSION NUMBER 18081

OWNER DE Division of Fish and Wildlife

PROJECT Woodland Warf Transient Dock
Seaford

DESIGNED BY Century Engineering

CONTACT PERSON Mark Strickland

PREVIOUS ACTION None

COMMENTS This project is for the repair and replacement of the deteriorating timber headwall and dock, installation of a gangway and floating transient vessel dock, as well as rehabilitation of the gravel entrance. An accessible space and route is provided to all amenities at the site. The surface at the parking will be compacted Graded Aggregate Base Course. This surface does qualify as firm, stable and slip resistant as required by the ADA is compacted properly. The project should be approved with the note:

“All accessible routes and surfaces should be compacted properly so that they provide a compliant surface that is firm, stable and slip resistant.”

RECOMMENDATION Approved